

# MOVING OUT WITH SAS



1. Remove all belongings from the property, anything left over after the departure date will be disposed of.
2. All bin bags need to go! If you have too many to put out, take them to your local tip. If you're leaving before bin collection day, ask a neighbour if they could put it out for you. We do charge £5 per bag left or £10 to re-bag any rubbish.
3. Be careful when removing things from the walls inc blue-tac. Any damage or stains to the wall is charged at £25.00 per wall.
4. Any property damage will be assessed and charged equally between the household, unless a tenant takes responsibility. Pictures will be taken and we are happy to discuss any queries relating to charges.
5. Arrange to get your mail re-directed. SAS cannot forward mail on so it will be returned to sender.
6. Lock your windows and doors.
7. Take your end meter readings. We do this too but you may want to keep a record.
8. Hand in your key! It needs to be returned in the departure envelope to ourselves in Penmaen or Preseli reception.
9. It's important to note that the inspection only takes place when the property is empty. Leaving earlier than others doesn't remove your liability for cleanliness or damage charges.
10. An email will be sent to you closer to your departure date in June with a more detailed breakdown.
11. If you are staying in the property, the house will not be cleaned over the summer break. We would expect you to leave it as you would like to find it!
12. If you are switching rooms in your property, this needs to be done before you leave for summer.

